

IN-WORK

Focus Group Guidelines for HE students with special need

2022-1-IT02-KA220-HED-000087184



What will you find in this document?

This document provides tools you are free to use and adapt to the needs of your projects. You only need to reference the source:

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Enjoy the reading and enjoy the learning!

Focus Group Guidelines for PUBLIC AND PRIVATE ORGANISATIONS

Guidelines

1. Before the interview, fill in section 1 of the report form, that contains general details about the group;
2. At the beginning of the interview: describe the project objectives; provide information on how the focus group data will be used; explain how the focus group will be carried out;
3. Before starting to make questions: fill in the certificate of informed consent (here below provided) and provide a copy to the interviewee;
4. Ask questions as in table below;
5. After the interview: fill in section 2 of the report form.

Focus Group questions

1. Job insertion for youths with special needs	
Main Questions	Supplementary questions
Do you think that it is difficult to find a job today? Why?	
2. Perceived potential of the university role	
Main Questions	Supplementary questions
Do you believe that the university can do anything else to support job insertion for people with special needs? If yes, why; if no, why.	
3. Perceived mismatch between profiles/competences and the labour market needs	
Main Questions	Supplementary questions
Do you think that the competences that you possess are adequate to perform required jobs in your area?	

FOCUS GROUP REPORT TEMPLATE

Section 1: Interviewer

Partner organisation: _____

Country: _____

Reporter: _____

Place and date of the interview: _____

Duration: _____

Section 2: Focus Group profile

No of participants:

Profile:

- c Humanities and arts
- c Social sciences, business and law
- c Science, mathematics and computing
- c Engineering, manufacturing and construction
- c Agriculture and veterinary
- c Health and welfare
- c Other, please specify

Section 3: Interview report

Theme 1	
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2	Theme
Theme 3	

Additional comments, relevant elements

Authors: IN-WORK project

Contact: info@in-work-project.eu

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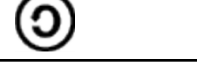
This paper is only electronically available.

This publication is based on the results of the project IN-WORK – Inclusive Communities at Work. It is co-funded with support from the European Commission.

IN-WORK-project n° 2022-1-IT02-KA220-HED-000087184.

Co-funded by the
Erasmus+ Programme
of the European Union



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This project has been funded with support from the European Commission.

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